

# **IMMANUEL LUTHERAN SCHOOL**

## **FEE STATEMENT 2012-2013**

August 1, 2012 – May 31, 2013

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### **ECE thru KINDERGARTEN (18 month to 5 year old) ----- 8:00 a.m. – 11:30 a.m.**

#### **HALF DAY (5 day program)**

Enrollment Fee.....\$250 by February 29<sup>th</sup> .....\$325 March 1<sup>st</sup> and after

\*\*Tuition.....**\$4,500** - 10 monthly payments of \$450  
\$3,600 - 10 monthly payments of \$360 for Active Church Members

Extended Care.....\$8/hr (anytime before 7:30 a.m. and anytime after 11:30a.m.)  
\$45/day for Special Days/Holidays if space is available.  
Parents who do not pick up their children by 6:00 p.m. will be assessed a  
\$25 charge per child per 15 minutes.

**A book fee will be collected in August for Kindergarten only**

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### **ECE thru KINDERGARTEN (18 month to 5 year old) ----- 8:00 a.m. – 3:00 p.m.**

#### **SCHOOL DAY (5 day program)**

Enrollment Fee.....\$250 by February 29<sup>th</sup> .....\$325 March 1<sup>st</sup> and after

\*\*Tuition.....**\$6,550** - 10 monthly payments of \$655  
\$5,240 - 10 monthly payments of \$524 for Active Church Members

Extended Care.....\$8/hr (anytime before 7:30 a.m. and anytime after 3:15p.m.)  
Parents who do not pick up their children by 6:00 p.m. will be assessed a  
\$25 charge per child per 15 minutes.

**A book fee will be collected in August for Kindergarten only**

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### **ECE thru KINDERGARTEN (18 month to 5 year old) ----- 6:30 a.m. – 6:00 p.m.**

#### **ALL DAY (5 day program)**

Enrollment Fee.....\$250 by February 29<sup>th</sup> .....\$325 March 1<sup>st</sup> and after

\*\*Tuition.....**\$7,500** - 10 monthly payments of \$750  
\$6,000 - 10 monthly payments of \$600 for Active Church Members  
Tuition includes Extended Care.

Parents who do not pick up their children by 6:00 p.m. will be assessed a  
\$25 charge per child per 15 minutes.

**A book fee will be collected in August for Kindergarten only**

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### **MOTHERS DAY OUT**

Enrollment Fee.....\$150 by February 29<sup>th</sup> .....\$200 March 1<sup>st</sup> and after

**MDO 8:00 a.m. – 11:30 a.m.**                      **MDO Extended Time 8:00 a.m. – 2:00 p.m.**

\*\*Tuition 3 Day – M,W,F      \$3250 - 10 monthly payments of \$325      \$4750 - 10 monthly payments of \$475

\*\*Tuition 2 Day - T, Th      \$2250 - 10 monthly payments of \$225      \$3250 - 10 monthly payments of \$325  
(2 Day program is available only for Toddlers and 2 year olds)

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\*\* **Tuition Payments**      Tuition is paid over a 10-month period, **due on the 1<sup>st</sup> of each month**, beginning August 1<sup>st</sup>.  
A late fee of \$50 will be charged for tuition not paid by the 5<sup>th</sup> of each month.

A second child in a family attending Immanuel's 5 day program receives 10% off tuition, and a third child receives 20% off tuition.  
A 5% discount is given on tuition for 5 day programs when paid in full for the entire school year by August 1<sup>st</sup>.

**Registration and Tuition payments are non-refundable**

# **Tuition 2012-2013**

10 Monthly payments

	<b><u>1<sup>ST</sup> CHILD</u></b>	<b><u>2<sup>ND</sup> CHILD</u></b>	<b><u>3<sup>RD</sup> CHILD</u></b>
<b>ECE thru Kindergarten</b>	\$450	\$405	\$360
<b>HALF DAY (5 day program)</b> (8:00am – 11:30pm)	\$360 - Member	\$324 - Member	\$288 - Member
<b>ECE thru Kindergarten</b>	\$655	\$589.50	\$524
<b>SCHOOL DAY (5 day program)</b> (8:00am – 3:00pm)	\$524 - Member	\$471.60 - Member	\$419.20 - Member
<b>ECE thru Kindergarten</b>	\$750	\$675.50	\$600
<b>ALL DAY (5 day program)</b> (6:30am – 6:00pm)	\$600 - Member	\$540 - Member	\$480 - Member
<b>Mothers Day Out</b> (8:00am – 11:30am)	3 day - \$325 2 day - \$225 (Toddlers and 2 yr old only)		
<b>Mothers Day Out--Extended</b> (8:00am – 2:00am)	3 day - \$475 2 day - \$325 (Toddlers and 2 yr old only)		

**SUMMER PROGRAM IS OFFERED IN JUNE AND JULY**

**Referrals** - Since our best form of advertising and public relations is by word of mouth, we would also like to extend a heartfelt “thank you” to the families that are currently enrolled in addition to offering the following tuition credit:

- MDO program - \$25\*
- Five day Early Childhood Education Program - 400\*

\*Tuition credit will be applied May 1<sup>st</sup> or January 1<sup>st</sup> depending on the child’s enrollment (see parent handbook)

# **APPLICATION FOR ADMISSION**

## **NEW STUDENTS**

1. Complete this two page application. PLEASE PRINT OR TYPE.
2. Obtain a **copy** of the student's current complete Immunization Record.
3. Obtain a **copy** of the student's Birth Certificate.
4. The above items **must accompany** your application along with the registration fee to the office before your child will be enrolled.

## **MISSION STATEMENT**

*Who Is Immanuel?*

*Immanuel – God with us, transforming and sending*

*We are Bible Based Built upon the foundation of the Apostles and Prophets...Ephesians 2:20  
Inviting.. continued meeting together...with glad and sincere hearts...Acts 2:46-47  
Sending.. You shall be my witnesses in Judea, Samaria, and to the ends of the earth. Acts 1:8  
Inter-generational... I will declare your power to the next generation. Psalm 71:18*

### **AS PARENTS INTERESTED IN CHRISTIAN EDUCATION. IT IS MY SINCERE PROMISE WITH THE HELP OF GOD TO ADHERE TO THE FOLLOWING:**

1. That, I will cooperate with and assist in the religious training of my child.
2. That, if I am a member of Immanuel, I will regularly support the ministry of the church and school and I will make my offerings at least equal with full tuition rate.
3. That, if I am a member of another Christian denomination, I will abide by the teachings of Christian principals as set forth in God's Holy Word and the doctrines of the Lutheran church – Missouri Synod.
4. That, if I am not an active member of a Christian Congregation, I will display an openness to the teaching and preaching of God's Word and encourage my child(ren) to do the same. This includes a sincere effort on my part to be consistent with teachings of the Christian church, to bring my child to Sunday School and worship Services at Immanuel Lutheran Church, and to attend an adult information course led by the pastor at the school dealing with the teachings of the Lutheran Church.
5. That, if I am remiss in any of the aforementioned promises, I will be willing to counsel with the Immanuel Lutheran Day School Board or their designee upon request.

### **NOTICE OF NON-DISCRIMINATORY POLICY**

Immanuel Lutheran School admits students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, scholarship, athletic, or other school-administered programs.

## STUDENT INFORMATION

Starting Date Grade Level (Circle One).....18 Months.....Two.....PS.....PK.....K  
\_\_\_\_\_ Five Day Program Times (Circle One).....6:30 – 6:00 8:00 – 3:00 half-day 8:00 – 11:30  
MDO Program (Circle One).....M, W, F 8:00-11:30 or 8:00-2:00/T, TH 8:00-11:30 or 8:00-2:00

### STUDENT

NAME \_\_\_\_\_ SEX (CIRCLE ONE) M F DATE OF BIRTH \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

HOME PHONE \_\_\_\_\_ SOCIAL SECURITY# \_\_\_\_\_

### LEGAL GUARDIAN (S) /PARENTS\*All official correspondence will be mailed to Legal Guardian(s) only\*

NAME \_\_\_\_\_

RELATIONSHIP TO STUDENT \_\_\_\_\_ HOME PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

### PARENTAL INFORMATION

FATHER'S NAME \_\_\_\_\_ DL# \_\_\_\_\_ HOME # \_\_\_\_\_

CELL # \_\_\_\_\_ WORK # \_\_\_\_\_ OCCUPATION \_\_\_\_\_

COMPANY NAME \_\_\_\_\_

MOTHER'S NAME \_\_\_\_\_ DL# \_\_\_\_\_ HOME# \_\_\_\_\_

CELL# \_\_\_\_\_ WORK# \_\_\_\_\_ OCCUPATION \_\_\_\_\_

COMPANY NAME \_\_\_\_\_

STEP-PARENT (S) NAME \_\_\_\_\_ DL# \_\_\_\_\_ HOME # \_\_\_\_\_

CELL# \_\_\_\_\_ WORK# \_\_\_\_\_ OCCUPATION \_\_\_\_\_

COMPANY NAME \_\_\_\_\_

LIST OF SIBLING: NAME \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

NAME \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

### EMERGENCY INFORMATION (Other than Parents)

NAME \_\_\_\_\_ HOME # \_\_\_\_\_

RELATIONSHIP TO STUDENT \_\_\_\_\_ WORK # \_\_\_\_\_

### BILLING INFORMATION (IF Different from Legal Guardian (s))

NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_

HOME # \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

**GENERAL INFORMATION**

Does your child have any physical limitations or special health conditions of which we need to be aware of?

YES NO If so, please explain\_\_\_\_\_

Has your child been tested /evaluated or diagnose with any learning difficulties/disabilities?

If so, please explain\_\_\_\_\_

Has your child been suspended or asked to leave any school?

If so, please explain\_\_\_\_\_

Is your child eligible to return to all previously attended schools? YES NO

Name of last school attended\_\_\_\_\_

Why do you want your child to attend Immanuel Lutheran School?\_\_\_\_\_

How did you learn about our school?\_\_\_\_\_

**RELIGIOUS INFORMATION**

Are you (the family) active members of a local church? YES NO

If so, which Church?\_\_\_\_\_ Demonination\_\_\_\_\_

Is student baptized? YES NO DATE\_\_\_\_\_

Would you like to learn more about Immanuel Lutheran Church? YES NO

May someone visit you about this? YES NO

**CONTRACTUAL AGGREEMENT**

We, the undersigned agree to fulfill all financial obligations and agree to adhere to the policies and regulations as required by Immanuel Lutheran School

- A. Tuition in arrears may be assessed a service charge until paid in full.
- B. Enrollment and attendance is contingent on being current with payment of all fees, charges and tuition.
- C. Part due and uncollected tuition, fees, and charges plus 40% collection fee will be submitted for collection through an appropriate agency.
- D. Tuition in arrears and all fees and charges must be paid before diplomas, records, or transcripts are issued.

We understand that in the event of withdrawal from school by the student, or dismissal by the school, the following schedule will be in effect:

- A. All fees are non-refundable
- B. Tuition shall be charged through the end of the month in which the student is enrolled (a student is enrolled until a formal withdrawal form is completed).
- C. Tuition in arrears and all fees and charges must be paid before diplomas, records, or transcripts are issued.

**PERMISSION RELEASE**

In the event that either I or the person I designated to be called in case of an emergency cannot be reached to make arrangements for emergency medical care at the time of illness or accident, I hereby authorize school personnel to call an ambulance.

I do hereby release Immanuel Lutheran School, Houston, from any and all claims of liabilities of whatever nature, individually or collectively, that might arise from the normal operations within the school, including off campus and extended care school sponsored activities.

I HEREBY ACKNOWLEDGE THAT ALL OF THE ABOVE INFORMATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

PARENT OR LEGAL GUARDIAN\_\_\_\_\_ DATE\_\_\_\_\_

